

THE INTERNET CHECKLIST (CODE R9)

Use of browser, doing searches, and using sites:

- Open browser;
- If necessary, point browser to a search engine;
- Enter search term(s) in the search box;
- Activate search;
- Navigate through search results;
- Open item or items from search results;
- Use back and forward buttons to navigate sites;
- Create favorites list or bookmarks;
- Use favorites/bookmarks to return to sites;
- Use history;
- Enter urls in address box;
- Use stop to stop incoming page;
- Use refresh if page does not load properly or completely;
- Use links to access additional pages of a site;
- Highlight and print only sections of a large Web document;
- Copy and paste sections of a large Web document into MS Word;
- Copy and paste urls into MS Word to create an electronic "note taking" document for works cited sources;
- Use edit button to drop a website into MS Word;
- Use file print preview to determine the size of a website;
- Save pictures from Web documents;
- Copy pictures from Web documents into MS Word or Power Point.