

RESEARCH PAPER RUBRIC (CODE R1)

	5	4	3	2	1
Format Text ♦ Bold ♦ Underline ♦ Italic ♦ Center ♦ Resize	Appropriately used all five techniques.	Appropriately used four of the five techniques.	Appropriately used three of the five techniques.	Appropriately used one or two of the five techniques.	Did not use any of the formatting techniques.
Formatting Page ♦ Margins ♦ Header/Footer ♦ Bulleted list ♦ Appropriate Structure (font size/line spacing) ♦ Line Spacing	Appropriately used all six techniques.	Appropriately used five of the six techniques.	Appropriately used four of the six techniques.	Appropriately used three or two of the five techniques.	Did not use any of the formatting techniques.
Format Document ♦ Sort selected paragraphs ♦ Create/format/edit tables ♦ Manual page breaks ♦ Create hanging indents ♦ Find/replace text	Appropriately used all five techniques.	Appropriately used four of the five techniques.	Appropriately used three of the five techniques.	Appropriately used two or one of the five techniques.	Did not use any of the formatting techniques.
Works Cited ♦ Proper parenthetical notation ♦ Proper footnoting ♦ Proper setup of Works Cited Page ♦ Recognition of all necessary sources	Appropriately used all four techniques of MLA citation methods.	Appropriately used three of the four techniques of MLA citation methods.	Appropriately used two of the four techniques of MLA citation methods.	Appropriately used one of the four techniques of MLA citation methods.	Did not use any of the MLA citation methods.
Grammar and Spelling	No spelling errors. No grammar errors.	Only one error in grammar or spelling.	Two or three errors in grammar or spelling.	More than three errors in grammar or spelling.	Very frequent spelling and/or grammar errors.
Directions	Directions were followed in an exemplary manner.	Directions were followed.	Most directions were followed.	Attempted to follow directions	Failed to follow directions.